MAFATLAL INDUSTRIES LIMITED
Registered Office: Asarwa Road, Ahmedabad - 380 016
CIN : L17110GJ1913PLC000035
Email : ahmedabad@mafatlals.com • Website : www.mafatlals.com • Tel.: 079-2212 3944 / 45 • Fax : 079-2212 3045

Sr. No.

Name of sole/first named member :

Address :

Registered Folio No. / DP ID No./Client ID No. :

Number of shares held :

Dear Member,

Subject: Process and manner for availing E-voting faclity

Pursuant to provisions of Section *108* of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, the business to be transacted at the Annual General Meeting of the Company to be held on Tuesday, August 5, 2014, at 10:30 a.m. may be transacted through electronic voting system and the Company is providing facility for voting by electronic means. The Company has engaged the services of National Securities Depository Limited ('NSDL') to provide e-voting facilities. The e-voting facility is available at the link **https://www.evoting.nsdl.com**

The electronic voting particulars are set out below:

EVEN (E-voting event number)	User ID	Password / Pin

The e-voting facility will be available during the following voting period:

Commencement of e-voting	From 9.00 a.m. of 30th July, 2014
End of e-voting	Upto 6.00 p.m. of 1st August, 2014

E-voting shall not be allowed beyond 6.00 p.m. of 1st August, 2014. During the e-voting period, shareholders of the Company holding shares either in physical form or in dematerialised form, as on the Cut off date may cast their votes electronically. **The Cut off date for the purpose of e-voting is 4th July, 2014.**

Please read the instructions printed overleaf before exercising the vote.

These details and instructions form integral part of the Notice for the Annual General Meeting to be held on 5th August, 2014.

INSTRUCTIONS FOR E-VOTING

Members are requested to follow the instructions below to cast their vote through e-voting:

a. User Id and Password for e-voting is provided in the table given on the face of this Instructions Slip to E-voting facility. Please note that the Password is an Initial Password.
b. Launch the internet browser by typing the following https://www.evoting.nsdl.com
c. Click on "Shareholder-Login;"
d. Put User ID and Password noted in step (a) above as the Initial Password. Click login: If you are already registered with NSDL for e-voting then you can use your existing User ID and Password for Login.
e. If you are logging in for the first time, Password Change Menu appears. Change the Password of your choice with minimum 8 digits / characters or a combination thereof. Please note the new Password for all the future e-voting cycles offered on NSDL e-voting Platform. It is strongly recommended not to share your Password with any other person and take utmost care to keep your Password confidential.
f. Home page of "e-voting" opens. Click on "e-voting": Active Voting Cycles.
g. Select "EVEN (E-Voting Event Number)" of Mafatlal Industries Limited. For an EVEN, you can login any number of times on e-voting platform of NSDL till you have voted on the resolution during the voting period.
h. Now you are ready for "e-voting" as "Cast Vote" page opens.
i. Cast your vote by selecting appropriate option and click "Submit" and also "Confirm" when prompted.
j. Upon confirmation, the message "Voting Cast Successfully" will be displayed.
k. Kindly note that vote once casted cannot be modified.
l. Institutional members (i.e. members other than individuals, HUF, NRIs, etc.) are also required to send scanned copy (PDF/JPG format) of the relevant board resolution / authority letter, etc. together with the attested specimen signature(s) of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through email at: **scrutinizer@tapanshah.in** with a copy marked to evoting@nsdl.co.in.
m. In case of any queries you may refer the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the "downloads" section of https://www.evoting.nsdl.com or contact NSDL by email at evoting@nsdl.co.in.
n. You can also update your mobile number and e-mail ID in the user profile details of the folio which may be used for sending future communication(s).
o. The voting rights of the Shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut off date.
p. Mr. Tapan Shah Practicing Company Secretary (CS Membership No. FCS 4476) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
q. The Scrutinizer shall, within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two(2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
r. The Results shall be declared on or after the AGM of the Company. The Results declared alongwith the Scrutinizer's Report shall be placed on the Company's website www.mafatlals.com and on the website of NSDL within two(2) days of passing of the resolutions at the AGM of the Company and communicated to the Stock Exchanges.
s. For any other queries relating to the shares of the Company, you may contact the Share Transfer Agents at the following address:

M/s. SHAREPRO SERVICES (INDIA) PVT. LIMITED
Unit : MAFATLAL INDUSTRIES LIMITED
13 A-B, Samhita Warehousing Complex, 2nd Floor, Sakinaka Telephone Exchange Lane,
Off Andheri Kurla Road, Sakinaka, Andheri (East), Mumbai - 400 072.
Tel. : (Board) 022-67720300 / 400, 022-6772 0329 / 360
Fax : 022-2859 1568
Contact Person : Mrs. Indira Karkera E-mail : indira@shareproservices.com

Corporate Office and Communication details of the Company:
MAFATLAL INDUSTRIES LIMITED
Corp. Office : Keledonia, Office No.3, 6th Floor,
Sahar Road, Andheri (East), Mumbai - 400 069.
Tel. : 022-6771 3800 Fax : 022-6771 3924 / 25
Contact Person : Mr. Subhash P. Mangaonkar E-mail : subhashm@mafatlals.com
Website : www.mafatlals.com